

Information Technology Authorization Committee

Wednesday, November 18, 2015

1:00 p.m. – 3:00 p.m.

Arizona Department of Administration

100 N. 15th Avenue, Suite 400

Phoenix, Arizona 85007

Minutes

Present

David Byers (V)	Supreme Court --In attendance
Daniel Mazzola (V)	Private Industry – Teleconference
Morgan Reed (V)	State Government- In attendance
David L. Stevens (V)	Local Government –In attendance
Peter Graves (V)	Private Industry - Teleconference
Representative David Stevens	State House of Representatives – In attendance
JR Sloan	ADOA-ASET, ITAC Chairman – In attendance
Richard Stavneak	JLBC – Rebecca Perrera in attendance

Absent

Michael Policky (V)	Private Industry
Tom Betlach (V)	Agency Director
Senator Don Shooter	State Senate
Michael Jeanes	Local Government

Official start time is 1:08 p.m.

- 1. Call to Order** at 1:31 p.m. by Chairman, JR Sloan
Call to Role
- 2. Director's Report**
No follow-up items from last meeting
- 3. Approval of September 23, 2015 Minutes? Exhibit 1**
APPROVE the minutes motion by David Byers. It was seconded by David L. Stevens.

Pursuant to A.R.S. 38-341-01(B), minutes of the Information Technology Authorization Committee are recorded by tape recorder. Taped minutes are maintained permanently

in the ADOA ASET Office. Public access and review of ITAC minutes are available by appointment Monday through Friday during normal business hours. Please contact ASET at 602- 364-4770 to arrange for an audio of the tape-recorded proceedings.

**4. Arizona Department of Corrections
FY17 ADC Radio Replacement**

**Exhibit 2
Meeting Packet**

The Arizona Department of Corrections (ADC) is purchasing portable radios to replace existing equipment that has reached end-of-life. This will allow ADC to maintain emergency communications between staff at the prison complexes.

Motion for Action

James Dean – ADOA-ASET Strategic Oversight Program Manager
Dwight Cloud, ADC, Agency CIO
Brian Rogers, ADC, Radio Services Manager
Laura Boden, ADC, IT Project Management Office Manager

Questions:

Peter Graves asked what interoperability means.

A: PSIC standards works with other systems

Rebecca Perrera asked why we are being asked to just approve the first year.

A: That will be part of the recommendation that should additional funding become available and/or ADC want to purchase more instead of coming back to ITAC they would just have to review with ADOA-ASET.

David L. Stevens made a motion to APPROVE with conditions

1. As part of its final deployment plan, in order to standardize and increase interoperable communications throughout the state, ADC must ensure that new subscriber units are programmed in accordance with Arizona's Statewide Interoperable Channel Plan - Priority Programming Guides, which are available at:
www.azpsic.gov/library/standards/Priority_Programming_Guides.pdf.
2. Should funding become available to proceed with additional phases of the planned Radio Replacement program, ADC must amend the PIJ to reflect changes in the proposed cost, technology, scope of work and implementation schedule, and submit the PIJ to ADOA-ASET for review and approval prior to further expenditure of funds, unless otherwise requested by the Information Technology Authorization Committee (ITAC).

2nd by David Byers. No opposing votes

**5. Arizona Department of Health Services
Electronic Death Registration System (EDRS)**

**Exhibit 3
Meeting Packet**

Department of Health Services is planning to replace the current end of life and failing EDRS with a new current system.

Motion for Action

James Dean – ADOA-ASET Strategic Oversight Program Manager
Paula Mattingly, DHS, Agency CIO
Krystal Colburn, DHS, Bureau Chief, Bureau of Vital Records
Marcy Fleming, DHS, Project Manager

They checked with other municipalities looking at best practices, they have done their research and hope to release for bid soon, award the first part of the year and roll out the new system by mid-2016.

Questions:

Rep. Stevens asked if they worked with Veterans services, because it is very hard to get a death certificate by a surviving spouse or family member there.

A: No, they did not work with them.

Rep. Stevens asked can anyone just go get a death certificate for anyone.

A: No, there is criteria and verifying eligibility to get one.

JR Sloan asked in your research did you come to a conclusion that it can be off the shelf or in house.

A: We are hoping for an off the shelf product

David Byers commented that is a lot of money 1.5-2.5M for such a small scope and narrow usage.

Morgan Reed made a motion to APPROVE with conditions

1. ADHS may proceed to issue a Request for Proposal (RFP) for a new Electronic Death Registration System (EDRS), however ADHS may not award a contract or expend funds until an updated PIJ reflecting the selected approach, final budgeted costs, scope of work, technology, and implementation schedule has been submitted to ADOA-ASET and ITAC for review and approval.

2nd by Peter Graves. No opposing votes

**6. Arizona Department of Revenue
Private Fraud Prevention Investigation Services**

**Exhibit 4
Meeting Packet**

The Arizona Department of Revenue (ADOR) has completed the solicitation process and is now seeking to award to a selected vendor a contract to implement a fraud prevention solution. This will allow ADOR to combat the threat and effects of financial crimes.

Note: ITAC may choose to go into executive session on this item for discussion or consideration of records exempt from public inspection. Following the executive session, ITAC may return to the open session for further discussion and potential legal action. A.R.S. § 38-431.03(A)(2).

Jeffrey Crane – ADOA-ASET Strategic Oversight Program Manager
Jonathon Edwards, DOR, Acting Agency CIO
Janice Swim, DOR, Audit
Vivek Chaudhary, DOR, Project Manager

Questions:

Rebecca Perrera asked what they are spending on fraud protection now and will it still be this amount currently spent plus the money for this new solution?

A: 240K is currently spent, the new solution would be additional to this 240K

David Buyers/Rep. Stevens asked about the pitches they are getting?

A: Cannot answer those questions it is currently in the bid stage.

David Byers made a motion to APPROVE with conditions:

1. Upon award, the Arizona Department of Revenue (ADOR) must notify ADOA-ASET and the Information Technology Authorization Committee (ITAC) via a formal communication regarding the identity of the selected vendor and final proposed costs.
2. The Arizona Department of Revenue (ADOR) will work with ADOA-ASET Security, Privacy, and Risk (SPR) to ensure the appropriate security controls are in place, in regards to the approved solution, in order to protect State data.
3. Should there be a change in the proposed costs of 10% or more, the Arizona Department of Revenue must amend the PIJ to reflect the changes and present it to ITAC, if required, for review and approval prior to further expenditure of funds.

2nd by Morgan Reed. No opposing votes

Meeting concluded at 1:56 p.m.